

OKAIHAU COLLEGE

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

School Directory

Ministry Number: 7

Principal: Thomas Davison

School Address: 58 Settlers Way

School Postal Address: 58 Settlers Way RD 1, Okaihau, 0475

School Phone: 09 401 9030

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Accountant / Service Provider:

Education  Services.
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OKAIHAU COLLEGE

Annual Report - For the year ended 31 December 2022

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Okaihau College

Statement of Responsibility

For the year ended 31 December 2022

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2022 fairly reflects the financial position and operations of the school.

The School's 2022 financial statements are authorised for issue by the Board.

Luanna Butler

Full Name of Presiding Member

L. Butler

Signature of Presiding Member

23rd May 2023

Date:

Thomas Davison

Full Name of Principal

T. Davison

Signature of Principal

23rd May 2023

Date:

Okaihau College
Statement of Comprehensive Revenue and Expense
For the year ended 31 December 2022

	Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Revenue				
Government Grants	2	6,526,947	6,232,541	6,454,346
Locally Raised Funds	3	153,484	251,078	208,099
Interest Income		12,854	5,000	4,552
Other Revenue		-	-	534
		<u>6,693,285</u>	<u>6,488,619</u>	<u>6,667,531</u>
Expenses				
Locally Raised Funds	3	62,966	66,000	132,922
Learning Resources	4	4,529,789	4,439,286	4,493,376
Administration	5	875,406	476,209	859,845
Finance		17,525	13,500	16,150
Property	6	1,333,679	1,459,115	1,313,764
Other Expenses	7	-	-	1,447
Loss on Disposal of Property, Plant and Equipment	12	2,890	-	1,759
		<u>6,822,255</u>	<u>6,454,110</u>	<u>6,819,263</u>
Net Surplus / (Deficit) for the year		<u>(128,970)</u>	<u>34,509</u>	<u>(151,732)</u>
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u><u>(128,970)</u></u>	<u><u>34,509</u></u>	<u><u>(151,732)</u></u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Okaihau College
Statement of Changes in Net Assets/Equity
For the year ended 31 December 2022

	Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Equity at 1 January		2,048,792	2,161,503	2,161,503
Total comprehensive revenue and expense for the year		(128,970)	34,509	(151,732)
Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		-	-	39,021
Equity at 31 December		1,919,822	2,196,012	2,048,792
Accumulated comprehensive revenue and expense		1,919,822	2,196,012	2,048,792
Equity at 31 December		1,919,822	2,196,012	2,048,792

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Okaihau College
Statement of Financial Position
As at 31 December 2022

	Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Current Assets				
Cash and Cash Equivalents	8	818,132	937,443	909,448
Accounts Receivable	9	314,574	284,364	314,687
GST Receivable		37,244	-	24,530
Prepayments		30,222	-	14,875
Inventories	10	42,365	39,540	38,092
Investments	11	246,970	240,766	242,696
Funds Receivable for Capital Works Projects	18	2,453	-	6,281
		<u>1,491,960</u>	<u>1,502,113</u>	<u>1,550,609</u>
Current Liabilities				
GST Payable		-	11,603	-
Accounts Payable	13	435,936	405,286	373,221
Revenue Received in Advance	14	4,182	6,106	66,664
Provision for Cyclical Maintenance	15	243,940	115,958	213,005
Finance Lease Liability	16	84,333	46,412	71,756
Funds held in Trust	17	-	40,034	14,690
Funds held for Capital Works Projects	18	28,822	-	3,792
		<u>797,213</u>	<u>625,399</u>	<u>743,128</u>
Working Capital Surplus/(Deficit)		<u>694,747</u>	<u>876,714</u>	<u>807,481</u>
Non-current Assets				
Property, Plant and Equipment	12	1,357,307	1,377,175	1,475,532
		<u>1,357,307</u>	<u>1,377,175</u>	<u>1,475,532</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	15	55,923	13,931	130,900
Finance Lease Liability	16	76,309	43,946	103,321
		<u>132,232</u>	<u>57,877</u>	<u>234,221</u>
Net Assets		<u>1,919,822</u>	<u>2,196,012</u>	<u>2,048,792</u>
Equity		<u>1,919,822</u>	<u>2,196,012</u>	<u>2,048,792</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Luaine Butler
Full Name of Presiding Member

[Signature]
Signature of Presiding Member

23rd May 2023
Date:

Thomas Davison
Full Name of Principal

[Signature]
Signature of Principal

23rd May 2023
Date:

Okaihau College
Statement of Cash Flows
For the year ended 31 December 2022

	Note	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Cash flows from Operating Activities				
Government Grants		1,916,334	2,032,541	1,968,344
Locally Raised Funds		154,447	251,078	206,134
Goods and Services Tax (net)		(12,714)	-	(36,133)
Payments to Employees		(1,334,646)	(1,231,213)	(1,309,313)
Payments to Suppliers		(679,670)	(1,197,472)	(800,823)
Interest Paid		(17,525)	(13,500)	(16,150)
Interest Received		11,457	5,000	4,329
Net cash from/(to) Operating Activities		37,683	(153,566)	16,388
Cash flows from Investing Activities				
Purchase of Property Plant & Equipment (and Intangibles)		(55,592)	(136,000)	(153,104)
Purchase of Investments		(4,274)	-	(1,930)
Net cash from/(to) Investing Activities		(59,866)	(136,000)	(155,034)
Cash flows from Financing Activities				
Furniture and Equipment Grant		-	-	39,021
Finance Lease Payments		(82,668)	-	(61,265)
Funds Administered on Behalf of Third Parties		13,535	-	(156,671)
Net cash from/(to) Financing Activities		(69,133)	-	(178,915)
Net increase/(decrease) in cash and cash equivalents		(91,316)	(289,566)	(317,561)
Cash and cash equivalents at the beginning of the year	8	909,448	1,227,009	1,227,009
Cash and cash equivalents at the end of the year	8	818,132	937,443	909,448

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

Okaihau College Notes to the Financial Statements For the year ended 31 December 2022

1. Statement of Accounting Policies

a) Reporting Entity

Okaihau College (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial statements have been prepared for the period 1 January 2022 to 31 December 2022 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expense threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 15.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 16. Future operating lease commitments are disclosed in note 23b.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants where conditions exist

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

e) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

h) Inventories

Inventories are consumable items held for sale and comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

i) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

j) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements (funded by the Board) to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the Statement of Financial Position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment are depreciated over their estimated useful lives on a straight line basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building Improvements	40 Years
Buildings	40 Years
Furniture and Equipment	10 Years
Information and Communication Technology	5 Years
Motor Vehicles	5 Years
Library Resources	8 Years
Leased assets held under a Finance Lease	Term of Lease

k) Intangible Assets

Software costs

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance and research expenditure are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

l) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell the school engages an independent valuer to assess market value based on the best available information. The valuation is based on a comparison to recent market transactions.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

m) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

n) Employee Entitlements

Short-term employee entitlements

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

o) Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to students, should the School be unable to provide the services to which they relate.

p) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

q) Funds held for Capital works

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose as such these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

r) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. In instances where funds are outside of the School's control, these amounts are not recorded in the Statement of Comprehensive Revenue and Expense. In instances where the school is determined to be the principal for providing the service related to the Shared Funds (such as the RTLB programme), all income and expenditure related to the provision of the service is recorded in the Statement of Comprehensive Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

s) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition.

The schools carries out painting maintenance of the whole school over a 7 to 10 year period, the economic outflow of this is dependent on the plan established by the school to meet this obligation and is detailed in the notes and disclosures of these accounts.

t) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards. On initial recognition of an equity investment that is not held for trading, the School may irrevocably elect to present subsequent changes in the investment's fair value in other comprehensive revenue and expense. This election has been made for investments that are shares. Subsequent to initial recognition, these assets are measured at fair value. Dividends are recognised as income in surplus or deficit unless the dividend clearly represents a recovery of part of the cost of the investment. Other net gains and losses are recognised in other comprehensive revenue and expense and are never reclassified to surplus or deficit.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

u) Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

v) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

w) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

x) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Government Grants - Ministry of Education	2,277,830	1,963,406	2,313,558
Teachers' Salaries Grants	3,170,598	3,175,000	3,190,441
Use of Land and Buildings Grants	974,352	1,050,000	901,769
Moe Lost Learning Tutoring	28,485	-	-
Other Government Grants	75,682	44,135	48,578
	<u>6,526,947</u>	<u>6,232,541</u>	<u>6,454,346</u>

The school has opted in to the donations scheme for this year. Total amount received was \$58,950.

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Revenue			
Donations & Bequests	-	-	1,195
Fees for Extra Curricular Activities	45,933	163,618	101,435
Trading	26,461	-	52,461
Fundraising & Community Grants	1,748	5,000	3,588
Other Revenue	79,342	82,460	49,420
	<u>153,484</u>	<u>251,078</u>	<u>208,099</u>
Expenses			
Extra Curricular Activities Costs	14,953	31,000	25,099
Trading	14,174	35,000	78,835
Fundraising & Community Grant Costs	1,463	-	-
Other Locally Raised Funds Expenditure	32,376	-	28,988
	<u>62,966</u>	<u>66,000</u>	<u>132,922</u>
<i>Surplus for the year Locally raised funds</i>	<u>90,518</u>	<u>185,078</u>	<u>75,177</u>

4. Learning Resources

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Curricular	237,851	259,587	272,414
Information and Communication Technology	91,326	56,000	65,947
Library Resources	2,707	2,000	1,716
Employee Benefits - Salaries	3,925,975	3,951,199	3,902,639
Staff Development	21,135	28,000	25,571
Depreciation	249,301	142,500	225,089
Minor Equip/r&m	1,494	-	-
	<u>4,529,789</u>	<u>4,439,286</u>	<u>4,493,376</u>

5. Administration

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Audit Fee	9,172	8,670	8,669
Board Fees	3,425	5,170	4,180
Board Expenses	6,371	13,500	4,704
Communication	3,247	2,680	2,368
Consumables	27,917	22,300	29,822
Operating Lease	-	49,869	756
Other	83,762	117,780	117,408
Employee Benefits - Salaries	286,173	221,000	234,873
Insurance	17,785	20,000	18,170
Service Providers, Contractors and Consultancy	11,430	15,240	9,559
Healthy School Lunch Programme	426,124	-	429,336
	<u>875,406</u>	<u>476,209</u>	<u>859,845</u>

6. Property

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Caretaking and Cleaning Consumables	17,247	23,000	21,052
Cyclical Maintenance Provision	(44,042)	20,000	30,631
Grounds	19,723	17,765	14,912
Heat, Light and Water	84,462	57,000	44,904
Rates	552	15,000	13,327
Repairs and Maintenance	26,110	48,500	62,542
Use of Land and Buildings	974,352	1,050,000	901,769
Security	8,149	11,000	11,707
Employee Benefits - Salaries	233,338	206,000	192,922
Minibus	13,078	10,850	10,193
Consultancy	710	-	9,805
	<u>1,333,679</u>	<u>1,459,115</u>	<u>1,313,764</u>

The use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Other Expenses

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Loss on Uncollectable Accounts Receivable	-	-	1,447
	<u>-</u>	<u>-</u>	<u>1,447</u>

8. Cash and Cash Equivalents

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Bank Accounts	53,713	105,968	77,143
Short-term Bank Deposits	764,419	831,475	832,305
Cash and cash equivalents for Statement of Cash Flows	<u>818,132</u>	<u>937,443</u>	<u>909,448</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$818,132 Cash and Cash Equivalents \$28,822 is held by the School on behalf of the Ministry of Education. These funds have been provided by the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings. The funds are required to be spent in 2023 on Crown owned school buildings.

9. Accounts Receivable

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Receivables	6,283	38,720	5,400
Banking Staffing Underuse	36,575	-	39,225
Interest Receivable	2,007	387	610
Teacher Salaries Grant Receivable	269,709	245,257	269,452
	<u>314,574</u>	<u>284,364</u>	<u>314,687</u>

Receivables from Exchange Transactions	8,290	39,107	6,010
Receivables from Non-Exchange Transactions	306,284	245,257	308,677
	<u>314,574</u>	<u>284,364</u>	<u>314,687</u>

10. Inventories

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Stationery	4,997	10,862	4,589
Uniforms	37,368	28,678	33,503
	<u>42,365</u>	<u>39,540</u>	<u>38,092</u>

11. Investments

The School's investment activities are classified as follows:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Current Asset			
Short-term Bank Deposits	246,970	240,766	242,696
Total Investments	<u>246,970</u>	<u>240,766</u>	<u>242,696</u>

12. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2022	\$	\$	\$	\$	\$	\$
Building Improvements	786,715	-	(2,642)	-	(30,014)	754,059
Furniture and Equipment	313,823	20,426	(248)	-	(55,379)	278,622
Information and Communication Technology	166,283	39,077	-	-	(67,113)	138,247
Motor Vehicles	16,462	-	-	-	(7,727)	8,735
Leased Assets	170,059	73,701	-	-	(85,855)	157,905
Library Resources	22,190	762	-	-	(3,213)	19,739
Balance at 31 December 2022	1,475,532	133,966	(2,890)	-	(249,301)	1,357,307

The net carrying value of equipment held under a finance lease is \$157,905 (2021: \$170,059)

Restrictions

There are no restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2022	2022	2022	2021	2021	2021
	Cost or Valuation	Accumulated Depreciation	Net Book Value	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$	\$	\$	\$
Building Improvements	1,196,913	(442,854)	754,059	1,200,546	(413,831)	786,715
Furniture and Equipment	1,178,864	(900,242)	278,622	1,184,643	(870,820)	313,823
Information and Communication Technology	473,878	(335,631)	138,247	434,801	(268,518)	166,283
Motor Vehicles	53,686	(44,951)	8,735	53,686	(37,224)	16,462
Leased Assets	280,400	(122,495)	157,905	262,599	(92,540)	170,059
Library Resources	95,260	(75,521)	19,739	94,499	(72,309)	22,190
Balance at 31 December	3,279,001	(1,921,694)	1,357,307	3,230,774	(1,755,242)	1,475,532

13. Accounts Payable

	2022	2022	2021
	Actual	Budget (Unaudited)	Actual
	\$	\$	\$
Creditors	121,157	39,514	61,557
Accruals	9,172	8,331	8,905
Banking Staffing Overuse	-	15,588	-
Employee Entitlements - Salaries	269,709	311,130	269,452
Employee Entitlements - Leave Accrual	35,898	30,723	33,307
	435,936	405,286	373,221
Payables for Exchange Transactions	435,936	405,286	373,221
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	435,936	405,286	373,221

The carrying value of payables approximates their fair value.

14. Revenue Received in Advance

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
MoE Grants in Advance	-	-	63,000
Other Received In Advance	4,182	6,106	3,664
	<u>4,182</u>	<u>6,106</u>	<u>66,664</u>

15. Provision for Cyclical Maintenance

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Provision at the Start of the Year	343,905	109,889	313,274
Increase to the Provision During the Year	33,828	20,000	40,845
Other Adjustments	(77,870)	-	(10,214)
Provision at the End of the Year	<u>299,863</u>	<u>129,889</u>	<u>343,905</u>
Cyclical Maintenance - Current	243,940	115,958	213,005
Cyclical Maintenance - Non current	55,923	13,931	130,900
	<u>299,863</u>	<u>129,889</u>	<u>343,905</u>

Per the cyclical maintenance schedule the school is next expected to undertake painting works during 2023. This plan is based on the schools 10 Year Property plan / painting quotes.

16. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
No Later than One Year	95,480	46,412	84,366
Later than One Year and no Later than Five Years	81,477	43,946	112,628
Future Finance Charges	(16,315)	-	(21,917)
	<u>160,642</u>	<u>90,358</u>	<u>175,077</u>
Represented by			
Finance lease liability - Current	84,333	46,412	71,756
Finance lease liability - Non current	76,309	43,946	103,321
	<u>160,642</u>	<u>90,358</u>	<u>175,077</u>

17. Funds held in Trust

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Funds Held in Trust on Behalf of Third Parties - Current	-	40,034	14,690
Funds Held in Trust on Behalf of Third Parties - Non-current	-	-	-
	-	40,034	14,690

These funds relate to arrangements where the school is acting as an agent. These amounts are not revenue or expenditure of the school and therefore are not included in the Statement of Comprehensive Revenue and Expense.

18. Funds Held (Owed) for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works projects is included under cash and cash equivalents in note 8.

2022	Project No.	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions	Closing Balances \$
Fire Alarm	217627	2,858	-	-	-	2,858
SIP Canopy	223818	(6,083)	13,538	(7,455)	-	-
SIP Signage	233994	402	(144)	(258)	-	-
SIP Fixed Park Benches	233993	532	(275)	(257)	-	-
Drainage Works	234017	-	86,805	(60,841)	-	25,964
SIP Fixed Outdoor Table L Block	234282	(198)	856	(658)	-	-
		-	-	(2,453)	-	(2,453)
Totals		(2,489)	100,780	(71,922)	-	26,369

Represented by:

Funds Held on Behalf of the Ministry of Education	28,822
Funds Receivable from the Ministry of Education	(2,453)

2021	Project No.	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions	Closing Balances \$
Fire Alarm	217627	6,659	-	(3,801)	-	2,858
Emergency Water Tanks	219373	67	(67)	-	-	-
SIP Canopy	223818	136,161	-	(142,244)	-	(6,083)
SIP Pool Pump		4,303	(4,303)	-	-	-
SIP Signage	233994	-	3,065	(2,663)	-	402
SIP Fixed Park Benches	233993	-	1,890	(1,358)	-	532
SIP Fixed Outdoor Table	234282	-	5,760	(5,958)	-	(198)
Caretaker House Reroof		-	15,452	(15,452)	-	-
Totals		147,190	21,797	(171,476)	-	(2,489)

Represented by:

Funds Held on Behalf of the Ministry of Education	3,792
Funds Receivable from the Ministry of Education	(6,281)

19. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

20. Remuneration

Key management personnel compensation

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	2022 Actual \$	2021 Actual \$
<i>Board Members</i>		
Remuneration	3,425	4,180
<i>Leadership Team</i>		
Remuneration	1,405,278	1,522,303
Full-time equivalent members	13.63	14.30
Total key management personnel remuneration	<u>1,408,703</u>	<u>1,526,483</u>

There are 6 members of the Board excluding the Principal. The Board had held 9 full meetings of the Board in the year. The Board also has Finance (3 members) and Property (3 members) that met 6 and 1 times respectively. As well as these regular meetings, including preparation time, the Presiding Member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal 1

The total value of remuneration paid or payable to the Principal was in the following bands:

	2022 Actual \$000	2021 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	160 - 170	160 - 170
Benefits and Other Emoluments	4 - 5	4 - 5
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2022 FTE Number	2021 FTE Number
100 - 110	8.00	7.00
110 - 120	4.00	3.00
120 - 130	-	1.00
	<u>12.00</u>	<u>11.00</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

21. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2022 Actual	2021 Actual
Total	-	\$8,450
Number of People	-	1

22. Contingencies

There are no contingent liabilities and no contingent assets (except as noted below) as at 31 December 2022 (Contingent liabilities and assets at 31 December 2021: nil).

In 2022 the Ministry of Education provided additional funding for both the Support Staff in Schools' Collective Agreement (CA) Settlement and the Teacher Aide Pay Equity Settlement. The school is still yet to receive a final wash up that adjusts the estimated quarterly instalments for the actual teacher aides employed in 2022.

The Ministry is in the Process of determining the amount of the final wash up payment for the year ended 31 December 2022. Even though the payment is probable, the amount to be received is not known with a high level of certainty. The school has therefore not recognised the expected receipt (asset) and income in its financial statements. The payment is expected to be received in July 2023.

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2022 a contingent liability for the school may exist.

23. Commitments

(a) Capital Commitments

As at 31 December 2022 the Board has entered into contract agreements for capital works as follows:

\$23,462 contract for the Fire Alarm as agent for the Ministry of Education. This project is fully funded by the Ministry and \$25,869 has been received of which \$23,011 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$96,450 contract for the Drainage Works as agent for the Ministry of Education. This project is fully funded by the Ministry and \$86,805 has been received of which \$60,841 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$0 contract for the L Block as agent for the Ministry of Education. This project is fully funded by the Ministry and \$0 has been received of which \$2,453 has been spent on the project to balance date. This project has been approved by the Ministry.

(Capital commitments as at 31 December 2021:

\$23,462 contract for the Fire Alarm as agent for the Ministry of Education. This project is fully funded by the Ministry and \$25,869 has been received of which \$23,011 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$152,315 contract for the SIP Canopy as agent for the Ministry of Education. This project is fully funded by the Ministry and \$137,084 has been received of which \$143,167 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$3,405 contract for the SIP Signage as agent for the Ministry of Education. This project is fully funded by the Ministry and \$3,065 has been received of which \$2,663 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$2,100 contract for the SIP Fixed Park Benches as agent for the Ministry of Education. This project is fully funded by the Ministry and \$1,890 has been received of which \$1,358 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$6,400 contract for the SIP Fixed Outdoor Table as agent for the Ministry of Education. This project is fully funded by the Ministry and \$5,760 has been received of which \$5,958 has been spent on the project to balance date. This project has been approved by the Ministry.)

(b) Operating Commitments

There are no operating commitments as at 31 December 2022 (Operating commitments at 31 December 2021: nil).

24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Cash and Cash Equivalents	818,132	937,443	909,448
Receivables	314,574	284,364	314,687
Investments - Term Deposits	246,970	240,766	242,696
Total Financial assets measured at amortised cost	<u>1,379,676</u>	<u>1,462,573</u>	<u>1,466,831</u>

Financial liabilities measured at amortised cost

Payables	435,936	405,286	373,221
Finance Leases	160,642	90,358	175,077
Total Financial Liabilities Measured at Amortised Cost	<u>596,578</u>	<u>495,644</u>	<u>548,298</u>

25. Events After Balance Date

During February 2023 the North Island of New Zealand was struck by several extreme weather events which resulted in widespread flooding, road closures, slips, and prolonged power and water outages for many communities in the Northland, Auckland, Coromandel, Bay of Plenty, Gisborne, and Hawkes Bay/Tairāwhiti regions.

While many schools were able to reopen soon after the extreme weather events, some schools have remained closed for a prolonged period.

The damage caused by extreme weather events in the Northland region and the full financial impact has not yet been determined, but it is not expected to be significant to the school. The school continued to receive funding from the Ministry of Education, even while closed.

26. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

Okaihau College

Members of the Board

Name	Position	How Position Gained	Term Expired/ Expires
Alex Graham	Presiding Member	Elected	Aug 2022
Luanne Butler	Presiding Member	Appointed	Jun 2025
Thomas Davison	Principal	ex Officio	
Mark Clunie	Parent Representative	Elected	Aug 2022
Andrea Donaldson	Parent Representative	Elected	Aug 2022
Fran Clayden	Parent Representative	Elected	Aug 2022
Alicia Craig	Parent Representative	Appointed	Jun 2025
Tiffany McQueen	Parent Representative	Appointed	Jun 2025
Elisabeth Quarrie	Parent Representative	Appointed	Jun 2025
Leonie Te Haara	Parent Representative	Appointed	Jun 2025
Karlene Kitchingman	Staff Representative	Elected	Aug 2022
Dianne Pivac	Staff Representative	Appointed	Jun 2025
Osgar Gilbert	Student Representative	Elected	Aug 2022
Chloe Schiscka	Student Representative	Co-opted	Aug 2022
Huia Clarke	Student Representative	Elected	Sep 2023

Okaihau College

Kiwisport

Kiwisport is a Government funding initiative to support students' participation in organised sport. In 2022, the school received total Kiwisport funding of \$7,043 (excluding GST). The funding was spent on sporting endeavours.

Statement of Compliance with Employment Policy

For the year ended 31st December 2022 the Okaihau College Board:

- Has developed and implemented personnel policies, within policy and procedural frameworks to ensure the fair and proper treatment of employees in all aspects of their employment
- Has reviewed its compliance against both its personnel policy and procedures and can report that it meets all requirements and identified best practice.
- Is a good employer and complies with the conditions contained in the employment contracts of all staff employed by the Board.
- Ensures all employees and applicants for employment are treated according to their skills, qualifications and abilities, without bias or discrimination.
- Meets all Equal Employment Opportunities requirements.

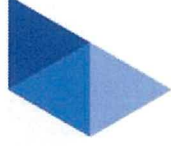
Analysis of Variance Reporting



School Name:	Okaihau College	School Number:	007
Strategic Aim:	Maori Ora Maori achieving success as Maori		
Annual Aim:	Increase akonga confidence in their language, identity, and culture		
Target:	Increase numbers opting into senior te reo and Maori performing arts. Increase student/whanau data in Rongohia te Hau		
Baseline Data:	There were significantly more opportunities in 2021's improved inter-ngaru competition though some events need increased student leadership. Lack of Te Reo/cultural contexts observed in Rongohia te Hau classroom observation snapshots observations. Junior unit plans, schemes and assessment resources have begun to be developed across the school in 2021 with a view to being complete by the end of 2022. Māori students overrepresented in stand down/suspension stats (as a measure of engagement).		

Actions <i>What did we do?</i>	Outcomes <i>What happened?</i>	Reasons for the variance <i>Why did it happen?</i>	Evaluation <i>Where to next?</i>
<p>Staff capabilities on internal Te Ao Māori matrix improve through PD to target wider staff weaknesses</p> <p>Continue to develop local curriculum 7-10 through targeted development of schemes, unit plans, lesson plans and resources</p> <p>Solidify structure in Te Puna Māori to encourage growth in teaching staff and students for achievement in Te Reo Māori</p> <p>Celebrate positive role models through whānauroa, Ngaru time, assemblies</p>			
Planning for next year:			

Analysis of Variance Reporting



School Name:	Okaihau College	School Number:	007
Strategic Aim:	Maori Ora Maori achieving success as Maori		
Annual Aim:	Increase akonga confidence in their language, identity, and culture		
Target:	Increase numbers opting into senior te reo and Maori performing arts. Increase student/whanau data in Rongohia te Hau		
Baseline Data:	There were significantly more opportunities in 2021's improved inter-ngaru competition though some events need increased student leadership. Lack of Te Reo/cultural contexts observed in Rongohia te Hau classroom observation snapshots observations. Junior unit plans, schemes and assessment resources have begun to be developed across the school in 2021 with a view to being complete by the end of 2022. Māori students overrepresented in stand down/suspension stats (as a measure of engagement).		

Actions <i>What did we do?</i>	Outcomes <i>What happened?</i>	Reasons for the variance <i>Why did it happen?</i>	Evaluation <i>Where to next?</i>
<p>Staff capabilities on internal Te Ao Māori matrix improve through PD to target wider staff weaknesses</p>	<p>End of year evaluations showed that most staff improved in their skills regarding karakia, waiata, tikanga, and the use of simple phrases for classroom use. Te Reo more evident in classroom (classroom walk throughs)</p>	<p>Carried out initial self-assessment on internal matrix. Full staff meetings focussing on the areas identified as needing improvement. Thursday morning Te Reo group</p>	<p>Continue to focus on increasing Te Reo use in classrooms. Improving the sophistication of Te Reo used.</p>
<p>Continue to develop local curriculum 7-10 through targeted development of schemes, unit plans, lesson plans and resources</p>	<p>Work on this has been done through the HoLA meetings. All learning areas have modified schemes, unit plans, lesson plans to reflect local and culturally responsive pedagogy</p>	<p>Focus on unit planning in HoLA meeting - unit plans shared by the group. One on ones with HoLAs to ascertain progress.</p>	<p>Continue to evaluate new unit/lesson plans as part of normal unit evaluations.</p>
<p>Solidify structure in Te Puna Māori to encourage growth in teaching staff and students for achievement in Te Reo Māori</p>	<p>Numbers in the senior school have increased. Increased participation in Kapa Haka, Nga Manu Korero.</p>	<p>New teacher employed to consolidate classes and reduce part time non-specialist teachers in Te Puna Maori. New HoLA more familiar with school and modifying programmes to prepare students more effectively for senior school</p>	<p>Monitor numbers in the senior school and academic progress in the junior school</p>
<p>Celebrate positive role models through whānauroa, Ngaru time, assemblies</p>	<p>Speakers at full school assemblies at least once a term in 2022. A range of past students who have gained successful outcomes (orthopaedic surgeon, Black Fern etc)</p>	<p>Speakers contacted and organised with plenty of time by DP. Starting to build up a database of past students.</p>	<p>Work on building the database further to ensure speakers available for assemblies</p>
<p>Planning for next year:</p>			
<p>Continue to monitor curriculum planning and delivery, particularly in Te Puna Maori but also in other learning areas. Keep monitoring and developing staff expertise in Te Reo. Undertake Rongohia te Hau in 2023 after not doing it in 2022.</p>			

Analysis of Variance Reporting



School Name:	Okaihau College	School Number:	007
Strategic Aim:	Whanaungatanga - Enhance our collective responsibility for teaching and learning		
Annual Aim:	Participate in a reciprocal relationship with our community		
Target:	3 marae visits in 2022, whanau teachers making positive contact home twice a term for every student, increase whanau engagement in school events (on or offsite) by at least 10%		
Baseline Data:	Community service days have not happened due to Covid, majority of whanau contact is negative from teachers		

Actions <i>What did we do?</i>	Outcomes <i>What happened?</i>	Reasons for the variance <i>Why did it happen?</i>	Evaluation <i>Where to next?</i>
Community hui of varying types	Community hui did not take place in 2022.	After the mahi done for the changes in Houses to Ngaru and our values, the appetite from the community for more hui had diminished. Numbers had dwindled at each hui. Decision made to put them on hold.	We will revisit hui a hapori in 2023 to evaluate whether we restart them.
Positive contact home by whanau teachers	Inconsistent positive contact home from teachers. KAMAR shows that some whanau teachers were conscientious about positive contact. Others not so much...	Evaluation with whanau teachers showed that many are nervous about contacting home for a variety of reasons – negative past experiences, lack of time being the main ones	Look at offering support for whanau teachers through PLD about home contact in 2023. Reiterate expectations regarding this.
Embed Huakina Mai/restorative practice (whakarongorua conversations, whanau hui, community conferences)	Most teachers using restorative practice to some degree, particularly the whakarongorua conversation (restorative mini-chats). More relationship focussed discipline approach. Senior Leadership Team involved whanau in decisions about discipline outcomes, some class restoratives undertaken by Pou (Deans).	Still inconsistency in uptake of restorative practice in classrooms. Some staff lack confidence in the restorative conversations and processes. Some still in a more punitive mindset when it comes to “appropriate” discipline	Need to build more capacity for a restorative approach to discipline. Build restorative practice/conversations into our PLD programme for 2023.
Facilitate community service	No school wide community service days organised. Some community service done by students through Project Based Learning groups.	Adverse weather events, Covid outbreaks – marae less willing to have outside people in from a health and safety perspective.	Revisit community service in 2023. See whether there is an appetite for it from local marae/community groups.
Parent portal engagement	Concerted effort to inform whanau about parent portal, particularly in relation to live reporting and attendance. More whanau	Some whanau have poor internet connectivity and live in remote areas.	Continue to publicise the portal consider expanding the amount of information available to whanau on

	<p>accessing portal. Contacting school to ask questions about the data they see (achievement and attendance). Preferable to have a higher percentage of whanau engaged.</p>	<p>Still need to keep advertising the portal and what whanau can access</p>	<p>the portal (currently academic and attendance only)</p>
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Planning for next year:

Focus on PLD for staff around Restorative Practice and contact with whanau



Accountants &
business advisers

INDEPENDENT AUDITOR'S REPORT
TO THE READERS OF OKAIHAU COLLEGE'S FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

The Auditor-General is the auditor of Okaihau College (the School). The Auditor-General has appointed me, Stewart Russell, using the staff and resources of PKF Francis Aickin Ltd, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 20, that comprise the statement of financial position as at 31 December 2022, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2022; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with PBE Accounting Standards (PBE IPSAS) Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting.

Our audit was completed on 25 May 2023. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board of Trustees and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board of Trustees for the financial statements

The Board of Trustees is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board of Trustees is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board of Trustees is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Trustees.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board of Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to



Accountants &
business advisers

draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.

- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board of Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board of Trustees is responsible for the other information. The other information comprises the Analysis of Variance 2022 and the Kiwisport Report on pages 21 – 29, but does not include the financial statements, and our auditor's report thereon.

We did not evaluate the security and controls over the electronic publication of the financial statements.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 (Revised): *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.

Stewart Russell
PKF Francis Aickin Ltd
On behalf of the Auditor-General
Kaitia, New Zealand