

Delegation of Authority to Principal No 001

The Board resolves to delegate to the Principal the following powers and responsibilities:

- a) Employment of:
 - Non teaching staff
 - Teaching staff up to the level of HODs
 - HODs and Deans in consultation with the Board Chairman
 - Staff required for long term relieving and fixed term positions.
- b) Engagement of contractors to a value of \$20,000 per annum
- c) Performance management, disciplinary action (including dismissal) of non teaching staff.
- d) Competency procedures in relation to teaching staff in accordance with the Secondary Teachers' Collective Employment Agreement (STCEA) through to the completion of the evaluation report as set out in clause 3.3.2(d) of the STCEA. The report and any recommendation will then be provided to the Board for any decision as set out in clause 3.2.2(e) of the STCEA.
- e) Undertaking any inquiry into a possible breach of discipline. In the event the issues under investigation are not resolved informally by discussion or the Principal is of the view that the matter should proceed to the Board, the Principal may initiate formal disciplinary procedures by forwarding relevant documents to the Board for this purpose.
- f) Suspending any employee during any inquiry or following receipt of a complaint if satisfied that the welfare and interests of any student attending the school or of any employee at the school so requires.
- g) Grant discretionary leave not exceeding 5 days.
- h) Require a medical certificate for an absence on sick leave where necessary.
- i) Authorising expenditure/payments up to the value of \$20,000.00
- j) Applying for funds, sponsorship or other monies.
- k) Signing of declarations on behalf of the Board in relation to information required by the Ministry of Education.
- l) Mandatory reports to EDUCANZ.
- m) To stand-down students and suspend students pending Board action.