

Okaihau College Policy: Development and Evaluation of Teaching Programmes

PURPOSE:

To ensure the continuing development and evaluation of current teaching programmes.

POLICY:

1. Student course needs will be met within the limits of available resources.
2. A balanced curriculum will be available, meeting the requirements of the national curriculum.
3. Students who meet requirements may undertake multi level studies.
4. The delivery of the curriculum will be equitable and inclusive.
5. Teaching programmes will be evaluated regularly to improve quality.
6. Resources will be managed and allocated equitably to meet students' needs.
7. Professional development needs will be identified through the evaluation of teaching programmes.

PROCEDURES:

1. All students in year 10, 11, 12 receive individual consultation by appropriate staff when completing the student needs survey form. Parent input is sought. Written parental approval of a student's programme is required. Student needs will be identified by consultation with students, parents and staff.
2. The curriculum committee will annually review the school's programme to ensure that the choice of subjects and the option structure meets the needs of students and encompasses the essential learning areas. From this the annual education plan will develop
3. Proposals for new courses will be submitted to the Curriculum Committee for inclusion in the Annual Education Plan. Such proposals will consider student needs, staffing and other resource requirements and the place of the course in the strategic plan.
4. Staff in charge of programmes will annually review all programmes in their curriculum area. This review will include identifying barriers to learning, monitoring success and participation rates. A written report will be provided for the BOT the following year.
5. Staff in charge of programmes will annually prepare a resource request outlining requirements for classroom materials, capital expenditure and professional development to be considered by the curriculum committee and submitted to the Principal for approval.