

OKAIHAU COLLEGE POLICY: Student Guidance

PURPOSE:

To ensure that the school's environment fosters personal, social and educational development for all students based on the Whare Tapa Wha model of Hauora.

POLICY:

To provide a network of support, advice, guidance and counselling for all students.

To provide classroom programmes to enhance personal development.

To promote and encourage community access to the Guidance network.

To link the Guidance network with Community Services.

PROCEDURE:

1. Form teachers have the initial responsibility for fostering personal, social and educational development of their form class.
2. All staff share responsibility for the guidance of students.
3. Staff will refer students to people in the guidance network where necessary, (see flow diagram).
4. Appropriate facilities and time allowances will be provided to guarantee the operation of the guidance network.
5. A trained Guidance Counsellor will be employed as a permanent full time staff member.
6. Gender and culturally appropriate counsellors will be available to students.
7. The Guidance Counsellor in consultation with other staff, parents and caregivers, students, the Health and PE syllabus and outside agencies will provide a personal development curriculum which meets the needs of the students.
8. The classroom programme will take into account equity, special needs, cultural sensitivity and student safety.
9. Parents and caregivers will be invited and encouraged to participate in the programmes and school activities.
10. Programme content will be available to parents on request.
11. The Guidance Counsellor will attend formal and informal school related community functions.
12. The Head of Special Needs will organise and involve parents in I.E.Ps for appropriate students.
13. Form teachers will encourage open communication with whanau of students in their form class.
14. Referral to community services will be co-ordinated through the Focus Group which is made up of the SMT, G.C., HOD Special Needs, RTLB, SWIS and Public Health Nurse.
15. The school will endeavour to provide access to a specialist Drug and Alcohol Counsellor.
16. Trained senior students provide guidance and support to junior students.

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