





## *Vision Statement*

Every Child Succeeds  
Every Whanau Celebrates  
Every Community Strengthens

Ka whiwhi ia tamaiti te taumata  
Ka whakanuia e ia whanau  
Ka whakakahatia ia hapori



## *Message from the Principal*

Kia Ora, on behalf of our staff, students and extended community I would like to welcome you to our school.

**E whai ana te kura tuarua o Okaihau ki te rapu oranga, i runga, i te kaupapa akoranga i roto i te wairua manaaki.**

**Okaihau College seeks to prepare students for life through excellent teaching and learning programmes in a caring environment.**

The College is set in attractive grounds with covered courtyards for students use. We have extensive classroom facilities to deliver a modern curriculum with specialist rooms for music, drama, art, physical education, computing, graphics, workshop technologies as well as food and nutrition. Maori values and protocols are supported by our Marae complex, Whakarongorua.

Outstanding academic success is coupled with an extensive outdoor education programme and student support systems. A wide variety of sporting codes are supported. Drama and Kapa Haka are particular strengths of the school. The school's extra-curricular programme encourages all students to become involved in the full life of the school, irrespective of expertise or experience.

Individualised programmes are available for students with special needs, including those of high ability.

Okaihau College enjoys a well-deserved reputation for excellence. Students are expected to work hard and to have fun doing so.

## *Senior Leadership Team*

Principal: Mr Alan Forgie

Deputy Principal: Mrs Karen Campbell

Deputy Principal: Mr Thomas Davison

## College Facilities

Okaihau College is an exceptionally well-resourced school and its facilities include:

- Park-like grounds and playing fields
- Computer Laboratories
- Gymnasium
- Swimming Pool
- Beach Volleyball Court
- Music Suite
- Science Laboratories
- Technology Workshops
- Canteen
- Graphic Design room with computers
- Art room
- Modern Food Technology room
- Student Administration Centre
- Senior Common Room
- Te Puna Ako Learning Centre
- Rangimarie Special Needs Department
- Drama Suite
- 'Whakarongorua' College Marae

### ***Whakarongorua***

The College Marae 'Whakarongorua' is seen as a step in improving the performance of all students and in particular those from a Maori background.

The Marae meets specific community communication and student learning needs. The role of the Marae:

- A place where all who meet can feel at home.
- A venue for community/school communication.
- A learning environment with particular emphasis on Maori language and Performing Arts.
- A building that comes from the past but is not constrained by it.
- A place that is progressive, special and different.
- A place that is closely integrated with the rest of the school systems and buildings.
- The spiritual heart of the school.

### ***Te Puna Ako – The Learning Centre***

Te Puna Ako – The Learning Centre was officially opened in 2014 and is a magnificent learning environment. The large area is divided into three learning spaces which can be used separately or as a combined space. Lap-tops are available for students to use during lessons and at lunchtimes; other portable devices are available for staff to use with their classes. Te Puna Ako incorporates an updated library where students can enjoy quiet reading spaces and play lunchtime board games.

Te Puna Ako ensures that our students have every opportunity to utilize the most modern equipment available in a modernized learning environment.

## School Day

Our school day starts at 8.40 a.m. and finishes at 3.00 p.m. and we run a six-day timetable.

### **Six Day Timetable**

Day 1	Tahi
Day 2	Rua
Day 3	Toru
Day 4	Wha
Day 5	Rima
Day 6	Ono

### **Bell Times**

Warning	8.38 a.m.
SSR/Assembly	8.40
Form Time	8.55
Period 1	9.00
Period 2	9.57
Interval	10.54
Period 3	11.19
Period 4	12.16 p.m.
Lunch	1.13
Period 5	2.03
Finish	3.00

## School Year 2019

Term 1	4 Feb	to	12 April
Term 2	29 April	to	05 July
Term 3	22 July	to	27 September
Term 4	14 October	to	11 December

*Note: start and finish dates are subject to confirmation.*

Public Holidays: Northland Anniversary 28 January (in school holidays)  
Waitangi Day 6 February  
Easter 19 April to 23 April (in school holidays)  
Anzac Day 25 April (in school holidays)  
Queen's Birthday 3 June  
Labour Day 28 October

## Reports

Throughout the year a number of reports are issued.

Term 1	Attitude Report	Years	7 – 13
Term 2	Full formal Report	Years	7 – 13
Term 3	Full formal Report	Years	11 - 13
Term 4	Full formal Report	Years	7, 8, 9, 10, 13

### **Report Evenings**

Report evenings are held throughout the year to discuss students reports shortly after they have been issued. Students are encouraged to attend these evenings with their parents.

## Curriculum

The school's curriculum is under constant review in order to meet the changing needs of students. Students in Years 7 to 10 follow a general course of study common to all schools, in line with the New Zealand Curriculum. This specifies the seven essential learning areas - Languages, Mathematics, Science, Technology, Social Sciences, the Arts and Health and Physical Well-being - which students need to acquire. These learning areas are essential for a broad and balanced education.

In the second half of the year all Year 10, 11 and 12 students are provided with a Curriculum Handbook, which details the subject options available to them for the following year. They are then given an opportunity to attend a Subject Choice evening with their parents to discuss the most appropriate combination of subjects for their course in the following year. It should be noted, that the course chosen by any student must have the approval of Curriculum Leaders. Please consult the school calendar or newsletters for the dates of the Subject Choice evenings. Year 11 and 12 students take six subjects; Year 13 students take five. Students embarking on a full NCEA Level 3 programme are eligible for a study option.

We offer Trades Academies to senior students in conjunction with local tertiary institutes. Courses include Cookery, Construction, Automotive, Electrical, Health and Horticulture. We also offer work experience through Red Shirts in Schools (The Warehouse) and Blue Shirts in Schools (Warehouse Stationery).

## Subjects

**Year 7:** English, Mathematics, Social Studies, Science, Te Reo Maori, Fun and Games, Art, Music, Super Studies, Physical Education, Digital Literacy, Drama, Food Technology and Technology.

**Year 8:** Art, Science, Mathematics, Te Reo Maori, English, Physical Education, Social Studies, Super Studies, Drama, Music. Technology rotation term by term: Digital Technologies, Design and Visual Communication, Food Technology, Materials Technology.

**Year 9:** English, Science, Mathematics, Physical Education, Social Studies, Super Studies. Technology rotation term by term: Digital Technologies, Design and Visual Communication, Materials Technology, Food Technology. Options (choose two): Art, Business Studies, Te Reo Maori, Mahi Toi, Drama, Music.

**Year 10:** English, Maths, Science, Physical Education, Social Studies, Super Studies. Options: (choose two) Business Studies, Drama, Design and Visual Communication, Art, Digital Technologies, Music, Te Reo Maori, Food Technology, Materials Technology.

**Years 11, 12, and 13:** We offer these year levels a wide range of subjects.

These deliver the New Zealand Curriculum Framework (Te Anga Matauranga o Aotearoa) and prepare students for the National Certificate of Education Achievement at Level 1 (Year 11), Level 2 (Year 12) and Level 3 (Year 13).

Please refer to the Senior Curriculum Handbooks.

## **Education outside the Classroom (EOTC)**



The College has an active outdoor education programme for Years 7 to 13. Field Trips are a course requirement in a number of subjects. Students are expected to take part in them in order to fulfil course requirements.

## **Music**

Free tuition in a wide range of instruments is available through the itinerant music scheme. Experienced teachers take lessons during school time. Some instruments are available for hire at reasonable rental.

## **Maori Culture**

We have a Kapa Haka Group, Nga Wheinga a Rahiri, which performs each year at the Tai Tokerau Festival in competitions and on important occasions in the school's life.



## **Bus Service**

Students living more than 4.8 kilometres from their nearest secondary school are eligible for transport assistance. There is currently a bus service to the following areas:

East End/Puketi	Rahiri
Ohaeawai	Mangamuka Bridge/Kohukohu
Waimate North	Lodore Road
Horeke	Umawera
Lake Road	Utakura

There are pay buses available from Kaikohe and Kawakawa.

The Bus Controller is Mr Tom Davison (Deputy Principal) and he will answer any questions regarding bus transport.

Lake Road Bus people line up outside the Administration Office. Kaikohe Bus people line up outside the Tuck Shop. All other bus people line up outside L Block.

## **Vehicles at School**

Students may use their car to travel to and from school once a Car Permit has been obtained from the Deputy Principal.

Details of the vehicle and the driver must be recorded on a register of student vehicles. No passengers may be carried by a driver with a restricted license. All drivers and passengers must have the consent of their parents/caregivers. Any student driving a car must carry their licence and show it to a staff member on request.

## **Lunchtime Leave**

Students in Years 7 to 12 are to remain at school for the duration of each day.

Year 13 students have the privilege of leave at lunchtime to visit the local shops. This may be removed if the privilege is not respected.

## **Whanau/House Groups**

The students are divided into four whanau/house groups. Each house is composed of a cross section of students from Years 7 to 13. Each house gathers points after participating in various activities throughout the year. There are many inter-house activities held throughout the year with students and whanau dressing up in their 'house' colours.

**Rimu (Red)**      **Totara (Yellow)**      **Puriri (Green)**      **Kauri (Blue)**

## **Board of Trustees**

The Board is the school's governing body or controlling authority and is responsible for ensuring the school complies with all the relevant laws and regulations. It supports the Principal's day-to-day management of the school as well as deciding matters of school policy. The full Board meets on the third Tuesday of each month at 6.00 p.m. Sub-committees of the Board meet at other times. Dates of Board meetings are advertised in newsletters to parents/caregivers. Names and telephone numbers of Board members can be obtained from the school office. The Chairperson of the Board is Mrs Janet Graham.

Board members:

Mrs Janet Graham

Mr Paul Bolton

Mrs Michelle Harrison

Mr Brian Dunckley

Siakini Taulangau

Mr Alan Forgie

Mrs Jenny Couchman

Chairperson

Deputy Chairperson

Member

Staff Representative

Student Representative

Principal

Minute Secretary (non-member)

Board elections will be held in May 2019.



## College Rules

1. The possession or use of drugs, cigarettes, tobacco, alcohol or solvents is not permitted at, or on the way to and from College.
2. School uniforms, as prescribed, must be worn at all times. **NO** accessories other than a wristwatch may be worn with the junior uniform. Head bands / hair ties must be black, green or white.
3. The use of, borrowing of, or interfering with the possessions of another pupil without permission of the owner is forbidden.
4. The chewing of gum is prohibited.
5. Musical instruments, portable music devices, headphones etc. are not permitted at school. School will not be held responsible if they are brought to school and are misplaced.
6. The personal use of cell phones and cell phones with headphones in class is prohibited.
7. Pupils must behave in a responsible manner at all times and in no way bring discredit to the College.
8. Pupils must be neat and tidy at all times. Clothes and shoes must be clean. Hair must be tidy and clean. Makeup is not to be worn.
9. Students with pierced ears may wear studs and keepers only.
10. Students who need to leave the College grounds during the school day must sign out at the Student Centre and present a signed note from their parent/caregiver.
11. All pupils representing the College at a sport must wear the official uniform for that sport.
12. All absences must be explained by a note signed by parent/caregiver, phone call to the main office or email to [absences@okaihau-college.school.nz](mailto:absences@okaihau-college.school.nz).

### **Note:**

- \* Taonga may be worn beneath clothing.
- \* All articles of clothing must be marked with the owner's name.
- \* Medical and dental appointments must be notified to form teachers prior to the appointment.
- \* Large sums of money and valuables are to be given to the Student Centre for safekeeping.

## Uniform – Junior

### **Junior Girls Summer Uniform for Terms 1 and 4 (Years 7 – 10)**

Green tartan skirt **or** navy unisex shorts with school monogram.

White polo or white blouse.

Bottle green sweatshirt with school monogram or

Bottle green V-neck jersey with school monogram.

Bottle green jacket with school monogram.

Plain white or black ankle socks.

**Either** plain black shoes, leather or vinyl, that lace up or have Velcro fastenings (no boots or platform shoes) **or** plain black sandals (without socks).

Plain black baseball style cap.

### **Junior Girls Winter Uniform for Terms 2 and 3 (Years 7 – 10)**

Green tartan skirt **or** Navy unisex shorts with school monogram.

White polo or white blouse.

Navy unisex trousers with school monogram.

Bottle green sweatshirt with school monogram or

Bottle green V-neck jersey with school monogram.

Bottle green jacket with school monogram.

Plain white or black ankle socks.

Bottle green or plain black scarf.

Plain black shoes, leather or vinyl, which lace up or have Velcro fastenings (no boots or platform shoes).

Plain green beanie with school logo.

### **Junior Boys Summer Uniform for Terms 1 and 4 (Years 7 – 10)**

Silver/grey polo-shirt.

Navy unisex shorts with school monogram.

Bottle green sweatshirt with school monogram or

Bottle green V-neck jersey with school monogram.

Bottle green jacket with school monogram.

Grey socks with two green bands or plain black or white socks.

**Either** plain black shoes, leather or vinyl, that lace up or have Velcro fastenings (no boots or platform shoes) **or** plain black sandals (without socks).

Plain black baseball style cap.

### **Junior Boys Winter Uniform for Terms 2 and 3 (Years 7 – 10)**

Silver/grey polo-shirt.

Navy unisex shorts with school monogram or

Navy unisex trousers with school monogram.

Bottle green sweatshirt with school monogram or

Bottle green V-neck jersey with school monogram.

Bottle green jacket with school monogram. Bottle green or plain black scarf.

Grey socks with two green bands or plain black or white socks.

Plain black shoes, leather or vinyl, which lace up or have Velcro fastenings (no boots or platform shoes).

Plain green beanie with school logo.

## Uniform – Senior

### **Senior Uniform (Years 11 – 13)**

The uniform is to be worn by both sexes and a high standard of clothing (office wear) is required. No prints, pictures, logos or coloured topstitching is allowed on clothing.

#### **Summer**

Below waist plain **black** material garment (skirt, culottes, shorts, pants, trousers)

Belt	Plain black.
Top	Plain white shirt, blouse, skivvy or t-shirt with sleeves.
Sweatshirt	Bottle green with school monogram or
Jersey	Bottle green with school monogram.
Jacket	Black with school monogram.
Footwear	Plain black, white, or black and white footwear. No Jandals.
Socks	Plain black or white.

#### **Winter**

Below waist plain **black** material garment (skirt, culottes, shorts, pants, trousers).

Belt	Plain black.
Top	Plain white shirt, blouse, skivvy or t-shirt with sleeves.
Sweatshirt	Bottle green with school monogram or
Jersey	Bottle green with school monogram.
Jacket	Black with school monogram.
Scarf	Plain black, green or white.
Footwear	Plain black, white, or black and white footwear. No knee-high boots. No Jandals.
Socks	Plain black or white.

### All Students

#### **Physical Education**

A change of clothes is essential. Shorts (black shorts required when representing the school) and any top suitable to the season and activity. Soft shoes are optional. When swimming, proper togs and a towel are a requirement.

#### **Caps**

A plain black baseball style cap may be worn outside the classroom.

**NOTE:** All articles of clothing **MUST be clearly marked with the owner's name.**

*If a student is fully or partly out of uniform, s/he is required to bring an explanatory note from their parent/ caregiver to the Dean stating when s/he will be back in correct uniform. The note is given to the Year Level Dean.*

## **Expectation and Responsibilities**

All students can expect to:

- Be treated with fairly, with respect and dignity
- Feel safe, valued and connected to the school
- Have people work with them in a co-operative way
- Be spoken to without being put down.
- Have others respect their property.
- Have their differences accepted and valued.
- Have others comment positively about their abilities
- Be free from racial, gender, sexual and physical harassment.

It is the responsibility of all students to:

- Treat others fairly and with respect and dignity.
- Be co-operative and helpful.
- Never use physical or verbal abuse.
- Not allow aggressive, racist or sexist behaviour.
- Be inclusive of others regardless of gender, race, appearance, physical or intellectual ability.
- Value the difference in others.
- Be positive about the abilities of others.

## **Communications**

All written communications to: The Principal, Okaihau College, RD1, Okaihau 0475.  
Phone: 09 4019030

Email: [admin@okaihau-college.school.nz](mailto:admin@okaihau-college.school.nz)

Student absences: [absences@okaihau-college.school.nz](mailto:absences@okaihau-college.school.nz)

## **Office Hours**

Administration Office: Monday to Friday 8.00 a.m. to 4.15 p.m. (extension 700).  
Cell: 021 025 83715

Student Centre: Monday to Friday 8.15 a.m. to 4.15 p.m. (extension 708).  
Cell: 021 086 84071

