

# OKAIHAU COLLEGE PROSPECTUS





## *Vision Statement*

Ka whiwhi ia tamaiti te taumata  
Ka whakanuia e ia whanau  
Ka whakakahatia ia hapori

Every Child Succeeds  
Every Whanau Celebrates  
Every Community Strengthens



## *Message from the Principal*

Every child succeeds - Ka whiwhi ia tamaiti te taumata  
Every whanau celebrates - Ka whakanuia e ia whanau  
Every community strengthens - Ka whakakahatia ia hapori

Tena koe and welcome to Okaihau College.

We are working hard to ensure that this vision is the reality for our school community. At Okaihau College, we are committed to developing a reciprocal relationship with our whanau. It is important to us that you are involved in your student's learning so that when they succeed, everyone can celebrate together.

Our students enjoy success in a range of areas from academic, through to sports and culture. Students are supported by a teaching staff who are committed to bringing out the best in all our students. We understand that culture counts in education. Students and whanau bring knowledge and expertise to the classroom and at Okaihau College, we encourage ako where teachers and students learn from each other.

Okaihau College has an extensive student support system, from whanau teachers to our guidance staff. We are focussed on developing caring relationships focussed on learning. Mauri Ora is fundamental to our school and we work hard to ensure that all our students have a sense of belonging from which they can achieve their personal excellence.

I encourage you to visit us and look forward to welcoming you into our school community

Nga mihi nui,

A handwritten signature in blue ink, appearing to be 'T Davison', with a long horizontal flourish extending to the right.

Thomas Davison  
Principal

## **College Facilities**

Okaihau College is an exceptionally well-resourced school and its facilities include:

- Park-like grounds and playing fields
- Computer Laboratories
- Gymnasium
- Swimming Pool
- Beach Volleyball Court
- Music Suite
- Science Laboratories
- Technology Workshops
- Canteen / Tuckshop
- Design and Visual Technologies (DVC) Room with computers
- Art rooms
- Food Technology Room
- Student Administration Centre
- Senior Common Room
- Te Puna Ako Learning Centre
- Rangimarie Special Needs Department
- Drama Suite
- 'Whakarongorua' College Marae

### ***Whakarongorua Marae***

The College Marae 'Whakarongorua' is seen as a step in improving the performance of all students. Our Marae meets specific community communication and student learning needs. The role of our Marae:

- A place where all who meet can feel at home.
- A venue for community/school communication.
- A learning environment with particular emphasis on Maori language and Performing Arts.
- A building that comes from the past but is not constrained by it.
- A place that is progressive, special and different.
- A place that is closely integrated with the rest of the school systems and buildings.
- The spiritual heart of the school.

### ***Te Puna Ako – The Learning Centre***

Te Puna Ako – The Learning Centre was officially opened in 2014 and is a magnificent learning environment. The large area is divided into three learning spaces which can be used separately or as a combined space. Lap-tops and computers are available for students to use during lessons and at lunchtimes; other portable devices are available for staff to use with their classes. Te Puna Ako incorporates an up-dated library where students can enjoy quiet reading spaces and play lunchtime board games.

Te Puna Ako ensures that our students have every opportunity to utilize the most modern equipment available in a modernized learning environment.

## School Day

Our school day starts at 8.40 a.m. and finishes at 3.00 p.m. and we run a six day timetable.

### **Six Day Timetable**

Day 1	Tahi
Day 2	Rua
Day 3	Toru
Day 4	Wha
Day 5	Rima
Day 6	Ono

### **Bell Times**

Warning	8.38 am
SSR/Assembly	8.40 am
Form Time	8.55 am
Period 1	9.00 am
Period 2	9.57 am
Interval	10.54 am
Period 3	11.19 am
Period 4	12.16 pm
Lunch	1.13 pm
Period 5	2.03 pm
Finish	3.00 pm

## School Year 2020

Teacher Only Days and Course Confirmation

Tuesday 28 January and Wednesday 29 January

Term 1	Thursday 30 January to Thursday 9 April
Term 2	Tuesday 28 April to Friday 3 July
Term 3	Monday 20 July to Friday 25 September
Term 4	Monday 12 October to Thursday 10 December

Public Holidays: Northland Anniversary Day – Monday 27 January  
Waitangi Day - Thursday 6 February  
Easter 10 April to 13 April (in school holidays)  
Anzac Day 25 April and Monday 27 April (in school holidays)  
Queen's Birthday – Monday 1 June  
Labour Day – Monday 26 October

## Reports

Throughout the year several formal reports are issued.

Term 1	Attitude Report	Years	7 – 13
Term 2	Mid-Year Report	Years	7 – 13
Term 3	End-of-Year Report	Years	11 - 13
Term 4	End-of-Year Report	Years	7, 8, 9, 10, 13

## **Whanau Learning Hui**

Whanau Learning Hui are held throughout the year to discuss students reports shortly after they have been issued. Students are encouraged to attend these hui with their parents and caregivers. We use an online booking system so that parents and caregivers can book appointments with their students' teachers.

## Curriculum

The school's curriculum is under constant review in order to meet the changing needs of students.

Students in Years 7 to 10 follow a general course of study common to all schools, in line with the New Zealand Curriculum. This specifies the seven essential learning areas - Languages, Mathematics, Science, Technology, Social Sciences, the Arts and Health and Physical Well-being. These learning areas are essential for a broad and balanced education.

In the second half of the year all Year 10, 11 and 12 students are provided with a Curriculum Handbook, which details the subject options available to them for the following year. They are then given an opportunity to attend a Subject Choice evening with their parents and caregivers to discuss the most appropriate combination of subjects for their course in the following year. It should be noted that the course chosen by any student must have the approval of Curriculum Leaders. Please consult the school calendar or newsletters for the dates of the NCEA Information evening. Year 11 and 12 students take six subjects; Year 13 students take five. Students embarking on a full NCEA Level 3 programme are eligible for a study option.

We offer Trades Academies to senior students in conjunction with local tertiary institutes. Courses include Cookery, Construction, Automotive, Tourism, Health and Horticulture. We also offer work experience through Red Shirts in Schools (The Warehouse) and Blue Shirts in Schools (Warehouse Stationery).

**Year 7:** English, Mathematics, Social Studies, Science, Te Reo Maori, Fun and Games, Art, Music, Super Studies, Physical Education, Digital Literacy, Drama, Food Technology and Technology.

**Year 8:** Art, Science, Mathematics, Te Reo Maori, English, Physical Education, Social Studies, Super Studies, Drama, Music. Technology rotation term by term: Digital Technologies, Design and Visual Communication, Food Technology, Materials Technology.

**Year 9:** English, Science, Mathematics, Physical Education, Social Studies, Super Studies. Technology rotation term by term: Digital Technologies, Design and Visual Communication, Materials Technology, Food Technology. Options (choose two): Art, Business Studies, Te Reo Maori, Mahi Toi, Drama, Music.

**Year 10:** English, Maths, Science, Physical Education, Social Studies, Super Studies. Options: (choose two) Business Studies, Drama, Design and Visual Communication, Art, Digital Technologies, Music, Te Reo Maori, Food Technology, Materials Technology.

**Years 11, 12, and 13:** We offer these year levels a wide range of subjects. These deliver the New Zealand Curriculum Framework (Te Anga Matauranga o Aotearoa) and prepare students for the National Certificate of Education Achievement at Level 1 (Year 11), Level 2 (Year 12) and Level 3 (Year 13).

## **Education outside the Classroom (EOTC)**

Field-trips are a course requirement in a number of subjects. Students are expected to take part in them in order to fulfil course requirements.

## **Music**

Free tuition in a wide range of instruments is available through the itinerant music scheme. Experienced teachers and tutors take lessons during school time. Some instruments are available for hire at reasonable rental.

## **Kapa Haka**

We have a strong Kapa Haka Group, Nga Wheinga a Rahiri, who perform each year at Te Tai Tokerau Secondary Schools Kapa Haka Festival, in competitions and on important occasions in the school's life.

## **Bus Service**

Students living more than 4.8 kilometres from their nearest secondary school are eligible for transport assistance. There are currently bus services to the following areas:

East End / Puketi \* Rahiri \* Ohaeawai \* Mangamuka Bridge / Kohukohu \*  
Waimate North \* Horeke / Uakura \* Umawera \* Lake Road

There are pay buses available from Kaikohe and Kawakawa.

The Bus Controller is one of the Deputy Principals; they will answer any questions regarding bus transport.

## **Vehicles at School**

Senior students may use their car to travel to and from school once a Car Permit has been obtained from the Deputy Principal. Details of the vehicle and the driver must be recorded on a register of student vehicles. No passengers may be carried by a driver with a Restricted or Learners license. All drivers and passengers must have the consent of their parents / caregivers. Any student driving a car must carry their licence and show it to a staff member on request.



## Lunchtime Leave

Students in Years 7 to 12 are to remain at school for the duration of each day. Year 13 students have the privilege of leave at lunchtime to visit the local shops. This may be removed if the privilege is not respected.

## Whanau / House Groups

The students are divided into four whanau/house groups. Each house is composed of a cross section of students from Years 7 to 13. Each house gathers points after participating in various activities throughout the year. There are many inter-house activities held throughout the year with students and whanau dressing up in their 'house' colours.

**Rimu (Red)**      **Totara (Yellow)**      **Puriri (Green)**      **Kauri (Blue)**

## Board of Trustees

The Board of Trustees is the school's governing body or controlling authority and is responsible for ensuring the school complies with all the relevant laws and regulations. The board supports the Principal's day-to-day management of the school as well as determining school policy. The board meets monthly. Sub-committees of the board meet at other times. Dates of meetings are advertised in the school newsletter. Contact details for board members can be obtained from the Main Office.

Board members:

Mrs Michelle Harrison	Chairperson
Mrs Andrea Donaldson	Deputy Chairperson
Mr Thomas Davison	Principal
Mrs Fran Clayden	Member
Mr Alex Graham	Member
Mr Mark Clunie	Member
Mrs Karlene Kitchingman	Staff Representative
Mr Shaun Reeves	Student Representative
Miss Turoa Moki-Rice	Student Representative
Mrs Jenny Couchman	Minute Secretary (non-member)

To contact the Board of Trustees Chairperson, you can do so through the Main Office or email [boardchair@okaihau-college.school.nz](mailto:boardchair@okaihau-college.school.nz).



## College Rules

1. The possession or use of drugs, cigarettes, tobacco, alcohol or solvents is not permitted at, or on the way to and from College.
2. School uniforms, as prescribed, must be worn at all times. **NO** accessories other than a wristwatch may be worn with the junior uniform. Head bands / hair ties must be black, green or white.
3. The use of, borrowing of, or interfering with the possessions of another pupil without permission of the owner is forbidden.
4. The chewing of gum is prohibited.
5. Musical instruments, portable music devices, headphones etc. are not permitted at school. School will not be held responsible if they are brought to school and are misplaced.
6. The use of cell phones and cell phones with headphones in class is prohibited unless requested by a teacher.
7. Pupils must behave in a responsible manner at all times and in no way bring discredit to the College.
8. Pupils must be neat and tidy at all times. Clothes and shoes must be clean. Hair must be tidy and clean. Excessive makeup is not to be worn.
9. Students with pierced ears may wear studs and keepers only.
10. Students who need to leave the College grounds during the school day must sign out at the Student Centre and present a signed note from their parent/caregiver.
11. All pupils representing the College at a sport must wear the official uniform for that sport.
12. All absences must be explained by a note signed by parent/caregiver, phone call to the main office or email to [absences@okaihau-college.school.nz](mailto:absences@okaihau-college.school.nz).

### Note:

- \* Taonga may be worn beneath clothing.
- \* All articles of clothing must be marked with the owner's name.
- \* Medical and dental appointments must be notified to form teachers prior to the appointment.
- \* Large sums of money and valuables are to be given to the Student Centre for safekeeping.

## Uniform – Junior

The Board of Trustees and staff have spent the last few months investigating possible changes to the school uniform. Please see the list below showing the new uniform standards. 2020 is going to be a transition year, so students may wear the old uniform, the new uniform, or a combination of the two. From 2021, all students will be expected to wear the new uniform.

### Junior Uniform

<b>Polo-shirts:</b>	Green breezeway polo-shirt with school logo (220gsm 65% polyester / 35% cotton blend) <i>or</i> Green poly/cotton polo shirt with school logo (breezeway polyester micro mesh fabric, SPF 40-40, antibacterial treatment)
<b>Shorts:</b>	Black cargo shorts with elastic waist <i>or</i> Girls black cargo shorts
<b>Skirt:</b>	Black cargo skirt
<b>Hoodies:</b>	Green hoodie (with school logo) (320gsm polyester/cotton fleece, anti-pill fabric, kangaroo pocket)
<b>Jackets:</b>	Green softshell jacket (with school logo) (320gsm three-layer 100% polyester bonded fleece)
<b>Socks:</b>	Plain black socks
<b>Shoes:</b>	Plain black shoes
<b>Hats:</b>	Plain black baseball style cap
<b>Beanies:</b>	Green beanie (with school logo) - (Terms 2 and 3)

### Senior Uniform

<b>Polo shirts:</b>	White poly/cotton polo shirt with school logo (220gsm 65% polyester / 35% cotton blend) <i>or</i> White poly/cotton polo shirt with logo (breezeway polyester micro mesh fabric, SPF 40, antibacterial treatment)
<b>Shorts:</b>	Black cargo shorts with elastic waist <i>or</i> Girls black cargo shorts
<b>Skirt:</b>	Black cargo skirt
<b>Hoodies:</b>	Senior black hoodie (with school logo) (320gsm polyester/cotton fleece, anti-pill fabric, kangaroo pocket)
<b>Jackets:</b>	Senior black softshell jacket with logo (320gsm three-layer 100% polyester bonded fleece)
<b>Socks:</b>	Plain black socks
<b>Shoes:</b>	Black and/or white shoes.
<b>Hats:</b>	Plain black baseball style cap
<b>Beanies:</b>	Green beanie (with school logo) - (Terms 2 and 3)

### **Physical Education**

A change of clothes is essential. Shorts and any top suitable to the season and activity. Soft shoes are optional. When swimming, togs and a towel are required.

***If a student is fully or partly out of uniform, s/he is required to bring an explanatory note from their parent/ caregiver to the Dean stating when s/he will be back in correct uniform.***

## **Newsletter**

Each Friday a school newsletter (The Breeze) is published. A copy is given to students, and a copy is emailed home. The newsletter is also uploaded to our school Facebook page.

## **Social Media**

Okaihau College has a Facebook account; Okaihau College Official Page. We use this to share current news, upload The Breeze each week, and just generally keep our school community up-to-date with what is happening at school.

There is also an app that we use. This can be downloaded via the PlayStore or AppStore. Search for Okaihau College School app. We also use this to share information with our students and their parents / caregivers.

## **Absences**

If your student is going to be absent from school, please contact the Main Office to let staff know. You can do this via phone, mobile, app, email or in person.

## **Expectation and Responsibilities**

All students can expect to:

- Be treated fairly, with respect and dignity
- Feel safe, valued and connected to the school
- Have people work with them in a co-operative way
- Be spoken to without being put down.
- Have others respect their property.
- Have their differences accepted and valued.
- Have others comment positively about their abilities
- Be free from racial, gender, sexual and physical harassment.

It is the responsibility of all students to:

- Treat others fairly and with respect and dignity.
- Be co-operative and helpful.
- Never use physical or verbal abuse.
- Not allow aggressive, racist or sexist behaviour.
- Be inclusive of others regardless of gender, race, appearance, physical or intellectual ability.
- Value the difference in others.
- Be positive about the abilities of others.

## **Communications**

All written communications to:  
The Principal, Okaihau College, 58 Settlers Way, RD1, Okaihau 0475.  
Phone: 09 4019030  
Email: [admin@okaihau-college.school.nz](mailto:admin@okaihau-college.school.nz)  
Student absences: [absences@okaihau-college.school.nz](mailto:absences@okaihau-college.school.nz)

## **Office Hours**

Main Office  
Monday to Friday 8.15am to 3.45pm (extension 200).  
Cell: 021 025 83715

Student Centre  
Monday to Friday 8.15am to 4.15pm (extension 207).  
Cell: 021 086 84071