

# OKAIHAU COLLEGE PROSPECTUS





## *Vision Statement*

Ka whiwhi ia tamaiti te taumata  
Ka whakanuia e ia whanau  
Ka whakakahatia ia hapori

Every Child Succeeds  
Every Whanau Celebrates  
Every Community Strengthens



## *Message from the Principal*

Every child succeeds - Ka whiwhi ia tamaiti te taumata  
Every whanau celebrates - Ka whakanuia e ia whanau  
Every community strengthens - Ka whakakahatia ia hapori

Tena koe and welcome to Okaihau College.

We are working hard to ensure that this vision is the reality for our school community. At Okaihau College, we are committed to developing a reciprocal relationship with our whanau. It is important to us that you are involved in your student's learning so that when they succeed, everyone can celebrate together.

Our students enjoy success in a range of areas from academic, through to sports and culture. Students are supported by a teaching staff who are committed to bringing out the best in all our students. We understand that culture counts in education. Students and whanau bring knowledge and expertise to the classroom and at Okaihau College, we encourage ako where teachers and students learn from each other.

Okaihau College has an extensive student support system, from Whanau Teachers to Deans, Senior Leadership Team and our Guidance Counsellor. We are focussed on developing caring relationships focussed on learning. Mauri Ora is fundamental to our school and we work hard to ensure that all our students have a sense of belonging from which they can achieve their personal excellence.

I encourage you to visit us and look forward to welcoming you into our school community

Nga mihi nui,

A handwritten signature in blue ink, consisting of a stylized 'T' and 'D' followed by a horizontal line.

Thomas Davison  
Principal

## **College Facilities**

Okaihau College is an exceptionally well-resourced school and its facilities include:

- Park-like grounds and playing fields
- Computer Laboratories
- Gymnasium
- Swimming Pool
- Beach Volleyball Court
- Music Suite
- Science Laboratories
- Technology Workshops
- Canteen / Tuckshop
- Design and Visual Technologies (DVC) Room with computers
- Art rooms
- Food Technology Room
- Student Centre
- Senior Common Room
- Te Puna Ako (Learning Centre)
- Rangimarie (Special Needs Department)
- Drama Suite
- Whakarongorua Marae

### ***Whakarongorua Marae***

Whakarongorua Marae is our on-site school marae and is seen as a step in improving the performance of all students. Our Marae meets specific community communication and student learning needs. The role of our Marae:

- A place where all who meet can feel at home.
- A venue for community / school communication.
- A learning environment with emphasis on te reo maori and performing arts.
- A building that comes from the past but is not constrained by it.
- A place that is progressive, special and different.
- A place that is closely integrated with the rest of the school systems and buildings.
- The spiritual heart of the school.

### ***Te Puna Ako (The Learning Centre)***

Te Puna Ako was officially opened in 2014 and is a magnificent learning environment. The large area is divided into three learning spaces which can be used separately or as a combined space. Lap-tops and computers are available for students to use during lessons and at lunchtimes; other portable devices are available for staff to use with their classes. Te Puna Ako incorporates an up-dated library where students can enjoy quiet reading spaces and play lunchtime board games.

Te Puna Ako ensures that our students have every opportunity to utilize the most modern equipment available in a modernized learning environment.

## School Day

Our school day starts at 8.40am and finishes at 3.00pm; we run a six day timetable.

### **Ten Day Timetable**

Day 1	Tahi
Day 2	Rua
Day 3	Toru
Day 4	Wha
Day 5	Rima
Day 6	Ono
Day 7	Whitu
Day 8	Waru
Day 9	Iwa
Day 10	Tekau

### **Bell Times**

Warning	8.45 am
Whanau Time	8.45 am
Period 1	9.35 am
Interval	10.25 am
Period 2	10.50 am
Period 3	11.40 am
Lunch	12.30 pm
Period 4	1.20 pm
Period 5	2.10 pm
Finish	3.00 pm

## School Year 2021

Teacher Only Days and Course Confirmation

Thursday 28 January and Friday 29 January

Term 1	Tuesday 2 February 2021 to Friday 16 April 2021
Term 2	Monday 3 May 2021 to Friday 9 July 2021
Term 3	Monday 26 July 2021 to Friday 1 October 2021
Term 4	Monday 18 October 2021 to Wednesday 15 December 2021

Public Holidays: Northland Anniversary Day – Monday 1 February 2021  
Waitangi Day – Monday 8 February 2021 (Monday-ised)  
Easter – Friday 2 April 2021 to Tuesday 6 April 2021  
Anzac Day – Monday 26 April 2021 (Monday-ised)  
Queen’s Birthday – Monday 7 June 2021  
Labour Day – Monday 25 October 2021

## Reports

Throughout the year several formal reports are issued.

Term 1	Progress Report	Years	7 – 13
Term 2	Mid-Year Report	Years	7 – 13
Term 3	End-of-Year Report	Years	11 - 13
Term 4	End-of-Year Report	Years	7, 8, 9, 10, 13

## **Whanau Learning Hui**

Whanau Learning Hui are held throughout the year to discuss students reports shortly after they have been issued. Students are encouraged to attend these hui with their parents and caregivers. We use an online booking system so that parents and caregivers can book appointments with their students’ teachers.

## Curriculum

The school's curriculum is under constant review in order to meet the changing needs of students.

Students in Years 7 to 10 follow a general course of study common to all schools, in line with the New Zealand Curriculum. This specifies the seven essential learning areas - Languages, Mathematics, Science, Technology, Social Sciences, the Arts and Health and Physical Well-being. These learning areas are essential for a broad and balanced education.

In the second half of the year all Year 10, 11 and 12 students are provided with a Curriculum Handbook, which details the subject options available to them for the following year. They are then given an opportunity to attend a NCEA Information Evening with their parents and caregivers to discuss the most appropriate combination of subjects for their course in the following year. It should be noted that the course chosen by any student must have the approval of Curriculum Leaders. Please consult the school calendar or newsletters for the dates of the NCEA Information evening. Year 11 and 12 students take six subjects; Year 13 students take five. Students embarking on a full NCEA Level 3 programme are eligible for a study option.

We offer Trades Academies to senior students in conjunction with local tertiary institutes. Courses include Cookery, Construction, Automotive, Tourism, Health and Horticulture. We also offer work experience through Red Shirts in Schools (The Warehouse) and Blue Shirts in Schools (Warehouse Stationery).

**Year 7:** English, Mathematics, Social Studies, Science, Te Reo Maori, Art, Music, Hauora, Physical Education, Digital Literacy, Drama, Food Technology and Technology.

**Year 8:** Art, Science, Mathematics, Te Reo Maori, English, Physical Education, Social Studies, Hauora, Drama, Music. Technology rotation term by term: Digital Technologies, Design and Visual Communication, Food Technology, Materials Technology.

**Year 9:** English, Science, Mathematics, Physical Education, Social Studies and Hauora. Technology rotation term by term: Digital Technologies, Materials Technology, Design and Visual Communication, Food Technology. Options (choose two): Art, Te Reo Maori, Mahi Toi, Drama, Music.

**Year 10:** English, Maths, Science, Physical Education, Social Studies and Hauora. Options: (choose two) Drama, Design and Visual Communication, Art, Digital Technologies, Music, Te Reo Maori, Food Technology and Materials Technology.

**Years 11, 12, and 13:** We offer these year levels a range of subjects. These deliver the New Zealand Curriculum Framework (Te Anga Marautanga o Aotearoa) and prepare students for the National Certificate of Education Achievement at Level 1 (Year 11), Level 2 (Year 12) and Level 3 (Year 13).

## **Education outside the Classroom (EOTC)**

Field-trips are a course requirement in a number of subjects.

## **Music**

Free tuition in a wide range of instruments is available through the itinerant music scheme. Experienced teachers and itinerant music tutors take lessons during school hours. Some instruments are available for hire at reasonable rental.

## **Kapa Haka**

We have a strong Kapa Haka Group, Nga Wheinga a Rahiri, who perform each year at Te Tai Tokerau Secondary Schools Kapa Haka Festival, in competitions and on important school occasions.

## **Bus Service**

Students living more than 4.8 kilometres from their nearest secondary school are eligible for transport assistance. There are currently bus services to the following areas:

East End / Puketi \* Rahiri \* Ohaeawai \* Mangamuka Bridge / Kohukohu \*  
Waimate North \* Horeke / Utakura \* Umawera \* Lake Road

There are pay buses available from Kaikohe and Kawakawa.

The Bus Controller is Mrs Crystal Jordan (one of our Deputy Principals) and she can answer any questions regarding bus transport.

## **Vehicles at School**

Senior students may use their car to travel to and from school once a Car Permit has been obtained from the Deputy Principal. Details of the vehicle and the driver must be recorded on a register of student vehicles. No passengers may be carried by a driver with a Restricted or Learners license. All drivers and passengers must have the consent of their parents / caregivers. Any student driving a car must carry their licence and show it to a staff member on request.

## **Lunchtime Leave**

Students in Years 7 to 12 are to remain at school for the duration of each day. Year 13 students have the privilege of leave at lunchtime to visit the local shops. This may be removed if the privilege is not respected.

## **Whanau / Roopu Groups**

The students are divided into whanau / roopu. Each roopu is composed of a cross section of students from Years 7 to 13. Each whanau roopu gathers points after participating in various activities throughout the year. There are many activities held throughout the year with students and whanau dressing up in their 'whanau roopu colours.

## **Board of Trustees**

The Board of Trustees is the school's governing body or controlling authority and is responsible for ensuring the school complies with all the relevant laws and regulations. The board supports the Principal's day-to-day management of the school as well as determining school policy. The board meets monthly. Sub-committees of the board meet at other times. Dates of meetings are advertised in the school newsletter. Contact details for board members can be obtained from the Main Office.

Board members:

Mrs Michelle Harrison	Chairperson
Mrs Andrea Donaldson	Deputy Chairperson
Mr Thomas Davison	Principal
Mrs Fran Clayden	Member
Mr Alex Graham	Member
Mr Mark Clunie	Member
Mrs Karlene Kitchingman	Staff Representative
Mr Shaun Reeves	Student Representative
Miss Turoa Moki-Rice	Student Representative
Mrs Jenny Couchman	Minute Secretary (non-member)

To contact the Board of Trustees Chairperson, you can do so through the Main Office or email [boardchair@okaihau-college.school.nz](mailto:boardchair@okaihau-college.school.nz).

## **Attendance and Absences**

Students are expected to attend for at least 90% of the time. The more time students spend at school, the more likely they are of achieving success. However, if your student is going to be absent from school, please contact the Main Office to let staff know. You can do this via landline, mobile phone (text or call), school app, email or in person.

If students are having trouble getting to school, we would always encourage students and their parents to firstly make contact with their Whanau Teacher, or their Dean.

If we have trouble following up with whanau regarding attendance, we refer students on to Ngapuhi Iwi Social Services who have the contract in the Far North to follow up with whanau.



## Expectations

### Our Expectations at Okaihau College

We believe that for every child to be successful we need to enrich their mauri. A way in which we do this is to stand by our Whakarongorua values.

- Kotahitanga Manaakitanga (Harmony)
- Whakapono Tikanga (Truth)
- Kohatanga Ako (Effort)

At Okaihau College we support our students to have pride in who they are and where they come from. We expect to see this expressed in how they present themselves, in their appearance when they are at school, and when they are out in our communities. Equally students can expect to:

- Be treated fairly, with respect and dignity
- Feel safe, valued and connected to the school
- Have people work with them in a co-operative way
- Be spoken to without being put down.
- Have others respect their property.
- Have their differences accepted and valued.
- Have others comment positively about their abilities
- Be free from racial, gender, sexual and physical harassment.

As part of our process for maintaining te mana o te tangata, we expect our students, whanau and staff to be part of restorative hui to rebuild relationship breakdowns when an incident occurs in the classroom or on school grounds including the bus. Any of the following examples could result in a restorative hui being organized; stand-down or suspension, theft, bullying, intimidation, violence, or involvement with alcohol and drugs including vaping. If there is any intentional damage or vandalism to school property or that of other student's or staff property, students will be expected to pay for it.

It is always the responsibility of students to:

- Treat others fairly and with respect and dignity.
- Be co-operative and helpful.
- Never use physical or verbal abuse.
- Not allow aggressive, racist or sexist behaviour.
- Be inclusive of others regardless of gender, race, appearance, physical or intellectual ability.
- Value the difference in others.
- Be positive about the abilities of others.

## Uniform – Junior

### Junior Uniform

- Polo-shirts:** Green breezeway polo-shirt with school logo (220gsm 65% polyester / 35% cotton blend) *or* Green poly/cotton polo shirt with school logo (breezeway polyester micro mesh fabric, SPF 40-40, antibacterial treatment)
- Shorts:** Black cargo shorts with elastic waist *or*  
Girls black cargo shorts
- Skirt:** Black cargo skirt
- Hoodies:** Green hoodie (with school logo) (320gsm polyester/cotton fleece, anti-pill fabric, kangaroo pocket)
- Jackets:** Green softshell jacket (with school logo) (320gsm three-layer 100% polyester bonded fleece)
- Socks:** Plain black socks
- Shoes:** Plain black shoes
- Hats:** Plain black baseball style cap
- Beanies:** Green beanie (with school logo) - (Terms 2 and 3)

### Senior Uniform

- Polo shirts:** White poly/cotton polo shirt with school logo (220gsm 65% polyester / 35% cotton blend) *or*  
White poly/cotton polo shirt with logo (breezeway polyester micro mesh fabric, SPF 40, antibacterial treatment)
- Shorts:** Black cargo shorts with elastic waist *or*  
Girls black cargo shorts
- Skirt:** Black cargo skirt
- Hoodies:** Senior black hoodie (with school logo) (320gsm polyester/cotton fleece, anti-pill fabric, kangaroo pocket)
- Jackets:** Senior black softshell jacket with logo (320gsm three-layer 100% polyester bonded fleece)
- Socks:** Plain black socks
- Shoes:** Black and/or white shoes.
- Hats:** Plain black baseball style cap
- Beanies:** Green beanie (with school logo) - (Terms 2 and 3)

### **Physical Education**

A change of clothes is essential. Shorts and any top suitable to the season and activity. Soft shoes are optional. When swimming, togs and a towel are required.

***If a student is fully or partly out of uniform, s/he is required to bring a note from their parent / caregiver to the Dean stating when s/he will be back in correct uniform.***

## **Newsletter**

Each Friday a school newsletter (The Breeze) is published. A copy is given to students, and a copy is emailed home. The newsletter is also uploaded to our school Facebook page and website.

## **Social Media**

Okaihau College has a Facebook account; the Okaihau College Official Page. We use this to share current news, upload The Breeze each week, and just generally keep our school community up-to-date with what is happening at school.

There is also an app that we use. This can be downloaded via the PlayStore or AppStore. Search for Okaihau College School app. We also use this to share information with our students and their parents / caregivers.

## **Communications**

All written communications to:

The Principal,  
Okaihau College,  
58 Settlers Way,  
RD1, Okaihau 0475.

Phone: 09 4019030

Email: [admin@okaihau-college.school.nz](mailto:admin@okaihau-college.school.nz)

Student absences: [absences@okaihau-college.school.nz](mailto:absences@okaihau-college.school.nz)

## **Office Hours**

### **Main Office**

Monday to Friday 8.15am to 4.00pm (extension 200).  
Cell: 021 025 83715

### **Student Centre**

Monday to Friday 8.15am to 4.15pm (extension 207).  
Cell: 021 086 84071